

**FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735**

BOARD MEETING MINUTES

Thursday, January 16, 2014 @ 7 PM
Conference Room – C117

The meeting was called to order at 7:00 pm by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

| | | |
|-----------------------------|---|-------|
| Tom Parmenter, President | X | _____ |
| Marcus Dean, Vice-President | X | _____ |
| Paul Cronk, District Clerk | X | _____ |
| Faith Roeske | X | _____ |
| Sara Hatch | X | _____ |

ADMINISTRATION:

| | | |
|--|-------|-------|
| Ravo Root, Superintendent | X | _____ |
| Michael Dodge, High School Principal | X | _____ |
| Wendy Butler, PreK – 4 Principal/Curriculum Director | X | _____ |
| Thomas Ricketts, Business Manager | X | _____ |
| William Kelley, Guidance Counselor | _____ | _____ |

1. PRELIMINARY MATTERS/PUBLIC COMMENT

A community member was present and inquired if the Board was aware of a new NYS law passed that would allow war veterans a reduction in school tax. Superintendent Root agreed to research this exemption and respond back to the community member in a timely manner.

2. PROGRAMS/PRESENTATIONS - NONE

3. DISCUSSION/WORK SESSION

3.1 Administrators' Reports:

Pre-K – 4 Principal Wendy Butler

- Mrs. Butler received a call from a representative of the Buffalo Bill's football team announcing that FCS has been awarded a \$1,000 grant for athletic equipment. This grant was applied for last year. Information was forwarded to the Athletic Director for follow up.
- Newly appointed Ameri-Corp volunteer Kerry Hatch has begun working with special education students and has been a great help.
- Mrs. Butler has been approached by third graders requesting a talent show be planned for the spring. Planning will begin soon.
- Try-outs for the spring play are coming up.

5-12 Principal Mike Dodge

- Mr. Dodge really enjoyed his first day in the school. He's beginning to learn names and faces. There was an assembly for both grade school and high school students giving him the opportunity to introduce himself and talk about some of his favorite things to do.
- His first full day of work will be January 20.

3.2 Work Session

- A. Mr. Root showed an ELA Common Core Video – "Making a claim using two texts with similar themes". Anyone can go to:
<http://www.engageny.org/resource/common-core-instruction-making-a-claim-> to view the video on your own. After the video we discussed the effectiveness of the

technique used in the video. Students in the video were engaged and worked within pier groups to discover important aspects of the text they were studying.

- B. The Board also discussed an article concerning "inBloom" which is a student tracking program used by N.Y. State. There is concern that this type of monitoring is not necessary as most schools already have adequate tracking processes in place.

3.3 Superintendent's Report

- Mr. Root provided an update on the Energy Savings Project. The project has been approved and contractors are moving ahead with the work. The majority of the work can be completed during February break. It will consist of replacing current fluorescent tubes with more cost effective LED's.
- Mr. Root reported that emergency roof repair above the front foyer area of the building was necessary due to leaks from recent heavy rains. This required more patching. We can request to have roof work associated with the Capital Project start prior to NYSED official approval as an emergency repair. NYS Dept. of Education would need to approve this request.
The public vote to authorize the creation of the Capital Reserve Fund has been rescheduled to April 4, 2014 which still falls within required time parameters.
- Mr. Root spent time introducing new 5-12 Principal Mike Dodge to our staff and students.

EXECUTIVE SESSION

- 4.1 Motion Dean, second Roeske to enter into Executive Session at 8:02 PM to discuss personnel matters.

5 Aye 0 Nay Motion Carried

- 4.2 Motion Hatch, second Roeske to move out of Executive Session at 9:28 PM and regular meeting resumed.

5 Aye 0 Nay Motion Carried

5. BUSINESS/FINANCE:

5.1 Business Administrator's Report

- Business Manager Tom Ricketts distributed the financial reports for December 2013 and reviewed the monthly financial summary.
- A "Request for Proposal" (RFP) will be distributed to appropriate firms for District auditing services per District policy.
- A new car has been purchased to replace the Ford Excursion that was involved in an accident last year. The cost to the District will be \$3,661.00 for a 2014 Chevrolet Impala. The 2004 Impala will be taken out of fleet service as it will no longer pass DOT inspection and cannot transport students. It can still be used for staff transportation.
- Mr. Ricketts reported that he has begun early work on the 2014-2015 budget indicating that transportation and BOCES budgets will be reviewed in February's meeting.

- 5.2 Motion Dean, second Cronk to approve the Treasurer's Reports for the months of December and to grant the authority to pay the necessary January bills with the Treasurer's Report to be presented at the February Board of Education meeting.

5 Aye 0 Nay Motion Carried

6. OTHER ITEMS - NONE

7. CONSENT VOTE:

Motion Roeske, second Hatch to approve the minutes of the December 19, 2013 Board of Education meeting.

5 Aye 0 Nay Motion Carried

8. APPROVAL OF ADDENDUM - NONE

9. OLD BUSINESS

9.1 Motion Hatch, second Roeske to approve the resignation of the Awards Advisor position by Kyle Faulkner effective January 1, 2013

5 Aye 0 Nay Motion Carried

10. NEW BUSINESS

10.1 Motion Dean, second Hatch to approve the Varsity Girls Cheerleaders Team Trip to Sectionals in Rochester, February 7-8, 2014. (During this overnight trip, the District will provide transportation through the use of a school van/excursion.)

5 Aye 0 Nay Motion Carried

10.2 Motion Roeske, second Hatch to approve the following resolution:

BE IT RESOLVED, by the Board of Education of the Fillmore Central School District, New York, as follows:

Section 1. Pursuant to Section 3651 of the Education Law there is hereby established a capital reserve fund for the Fillmore Central School District, New York, which shall be designated as the "2014 Building Capital Reserve Fund" of said School District.

Section 2. Such 2014 Building Capital Reserve Fund is hereby established for financing, in whole or in part, the following objects or purposes of said School District:

Construction, reconstruction and improvement of school buildings and facilities, including original furnishings, equipment, machinery or apparatus incidental thereto, and the purchase of furnishings, equipment, machinery or apparatus separately; provided that such capital costs are an object or purpose that would be eligible for financing under the Local Finance Law, and costs incidental thereto.

Section 3. The ultimate amount of such Fund shall be \$2,000,000 plus earnings thereon.

Section 4. The probable term of such Fund shall be ten (10) years, after which time no further funds may be transferred to such Fund, unless previously extended by the voters, but such Fund shall continue in existence until liquidated in accordance with the Education Law or until the funds are exhausted.

Section 5. The source from which the funds for such Fund will be obtained is as follows:

(i) an initial deposit consisting of the transfer of the outstanding balance in the existing Repair Reserve Fund, plus earnings thereon (approximately \$932,888 as of 12/31/13) and

(ii) amounts from budgetary appropriations from time to time, and

(iii) un-appropriated fund balance made available by the Board of Education from time to time, and

(iv) New York State Aid received and made available by the Board of Education from time to time, all to the extent permitted by law.

Section 6. This resolution shall take effect upon the approval thereof by a majority of the qualified voters of said School District voting on a proposition therefore submitted at a special district meeting of said School District, the details of which shall be specified by a further resolution of this Board of Education. Upon such approval, no further action of this Board of Education will be required to perfect the establishment of such 2014 Capital Reserve Fund.

5 Aye 0 Nay Motion Carried

10.3 Motion Hatch, second Cronk to approve the following resolution:

BE IT RESOLVED, BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Fillmore Central School District shall be held at the Fillmore School District in said District, on Friday, April, 4 2014, between the hours of 12:00 P.M. and 8:00 P.M., for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF FILLMORE CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Fillmore Central School District shall be held at Fillmore Central School in said District, on Thursday, April, 4, 2014, between the hours of 12:00 P.M. and 8:00 P.M. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Fillmore Central School District is hereby authorized to establish a Capital Reserve Fund pursuant to Section 3651 of the Education Law (to be known as the "2014 Building Capital Reserve Fund"), with the purpose of such fund being to finance construction, reconstruction, improvement and equipping of school buildings and facilities; such capital costs being of a type that would be eligible for financing under the local finance law, and costs incidental thereto, the ultimate amount of such fund to be \$2,000,000, plus earnings thereon, the probable term of such fund to be 10 years, but such fund shall continue in existence until liquidated in accordance with the Education Law or until the funds are exhausted, and the sources from which the funds shall be obtained for such Reserve are (i) an initial deposit consisting of the transfer of the outstanding balance in the existing Repair Reserve Fund, plus earnings thereon \$932,888 as of December 31, 2013, and (ii) amounts from budgetary appropriations from time to time, and (iii) un-appropriated fund balance made available by the Board of Education from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the Superintendent not later than 5:00 p.m. on the day of such special district meeting.

DATED: January, 16 2013
Fillmore, New York

District Clerk
Fillmore Central School District
New York

3. The District Clerk or the Clerk’s designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

5 Aye 0 Nay Motion Carried

10.4 Motion Roeske, second Dean to approve the following resolution:

BE IT RESOLVED,

Substitute pay rates will be adjusted, effective December 31, 2013 to correlate with the increase in the New York State minimum wage to \$8.00 per hour:

SUBSTITUTE PAY RATES 2013-14 AMENDED

| | Current | Proposed | |
|---|---------|----------|------|
| Teacher Substitutes (no Bachelor degree) | \$53.00 | \$56.00 | Day |
| Substitutes for: | | | |
| Cleaners | \$7.70 | \$8.00 | Hour |
| Cafeteria | \$7.70 | \$8.00 | Hour |
| Aides | \$7.70 | \$8.00 | Hour |
| Monitors | \$7.70 | \$8.00 | Hour |
| Secretaries | \$7.70 | \$8.00 | Hour |
| Our lunch time monitors when assigned extra duty. | \$7.54 | \$8.00 | Hour |

5 Aye 0 Nay Motion Carried

11. PERSONNEL

11.1 Motion hatch, second Roeske to approve the following Coach Appointment retroactive to 12-17-13.

| NAME | ACTIVITY |
|-----------|----------------------------------|
| Matt Dean | Volunteer Asst. Basketball Coach |

5 Aye 0 Nay Motion Carried

11.2 Motion Roeske, second Dean to approve the appointment of Bill Kelly to the position of Awards Advisor effective January 17, 201.

5 Aye 0 Nay Motion Carried

11.3 Motion Cronk, second Dean to approve the following Substitute Non-Teacher appointment:

| NAME | POSITION |
|-----------------|------------------|
| Carrie Jackling | Any Sub Position |

Individual listed is fingerprinted and has full clearance for employment.

5 Aye 0 Nay Motion Carried

- 11.4 Motion Hatch, second Dean to approve the following substitute Non-Teacher appointment:

| NAME | POSITION |
|--------------|----------|
| Deb Jeffords | Aide |

Individual listed is fingerprinted and has full clearance for employment.

5 Aye 0 Nay Motion Carried

- 11.5 Motion Roeske, second Dean to approve the following substitute teacher Appointment:

| NAME | DEGREE | CERTIFICATION | GRADE LEVEL | SUBJECTS |
|--------------|-----------|---------------|-------------|----------|
| Kaiden Bower | Bachelors | PE | All | All |

Individual listed is fingerprinted and has full clearance for employment.

5 Aye 0 Nay Motion Carried

12. CSE/CPSE RECOMMENDATIONS

- 12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from December 19, 2013 to January 15, 2014, A motion was made by Hatch, seconded by Dean to approve said recommendations.

5 Aye 0 Nay Motion Carried

13. EXECUTIVE SESSION - NONE

14. ADJOURNMENT

Motion Roeske, second Dean to adjourn the meeting at 10:00 PM.

5 Aye 0 Nay Motion Carried

15. IMPORTANT DATES/INFORMATION

Monday, January 20, 2013 – Martin Luther King Jr. Day – No School
Regents Exams - January 27-31
Friday, January 31 - Early Dismissal ay 12:30 pm
Next Regular Board of Education meeting – February 20, 2014